The Blackboard Exam Timer

You will see the name of the Exam. Beneath that, you will see Instructions. When you are ready to begin the Exam, **click on the name of the exam**

At Begin Exam, if you are ready to start, **click OK**

Only click OK here to enter the exam if you really plan on taking the exam at this time.

The Exam timer will start as soon as you enter the exam.

The Timer will not stop until you submit your exam.

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**Course Documents**

**Week 1 Sample Test**

5 questions -- 5 minute time limit.
This is a self-test and can be taken multiple times.

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Click Ok to begin Week 1 Sample Test. Click Cancel to return.
Any Exam that is Timed will have this “Timed Assessment” announcement at the top. It will tell you how much time you are allowed.

However, Blackboard will not kick you out of your exam at that time.

Always keep an eye on the Timer to see how much time has elapsed since you began the exam.

Blackboard will also give you a 1 minute warning.
If you do NOT see the Status Bar at the bottom of your Internet Browser window, You:

- WON’T see the Exam Timer
- WON’T get a 1 minute warning

?? Do Not See a Timer or a Status Bar???
You can turn on the Status Bar by going to the “View” menu in your Internet Browser and click on “Status Bar.”

You must have the Status Bar visible at the bottom of your window to see the Exam Timer.
When you have one minute left you will get a warning, in the form of a pop-up window. You must click OK to be able to continue your test.

Even though it looks like the Timer has stopped, in reality it is still counting so click Quickly to finish your exam.
When you are finished with your Exam, **click the Submit button**.

Keep an eye on the timer when you are finishing your exam.

Sometimes it could take a minute or two after you click the submit button for Blackboard to submit your exam and confirm it. So do not wait until the last second to submit.
After you click the Submit button, it will ask you to confirm your submission. Click OK.

Your Exam will not be submitted until after you click OK to confirm assessment submission.

When you get this Assessment Submitted window you will know your exam was successfully submitted. Click OK.
After your exam has been submitted you will see your Score, as well as the amount of Time it took you to complete your exam.

If you went over the time limit, your gradebook will show an Exclamation Point (!). That means that the instructor will need to grade your exam. Instructors may have different policies about going over the time limit.

**Review Assessment: Week 1 Sample Test**

- **Name:** Week 1 Sample Test
- **Status:** Needs Grading
- **Score:** 3 out of 9 points
- **Time Elapsed:** 0 hours, 8 minutes, and 39 seconds out of 0 hours and 5 minutes allowed
- **Instructions:** Select the BEST answer to each of the following.