IF YOU HAVE AN HSC EMAIL ACCOUNT, THIS INFORMATION DOES NOT PERTAIN TO YOU.

INFORMATION ON APPLYING FOR USF-HSC EMAIL ACCOUNT

As of Summer Semester 2001, all College of Public Health degree-accepted distance learning students are required to apply for an USF-HSC email account.

You will receive important and pertinent information related to academics, deadlines, scholarships, financial aid, internships and job opportunities.

This information is <u>only</u> available via email.

APPLY NOW!

HEALTH SCIENCE CENTER EMAIL ACCOUNT INFORMATION

The Health Sciences Center (HSC) at University of South Florida comprises of three main colleges namely, College of Medicine, College of Nursing and College of Public Health (COPH). HSC-Information Services (HSC-IS) provides Internet electronic mail service <u>free of charge</u> to all faculty, staff, and students of the Health Sciences Center.

The following steps list the process for requesting an account with the HSC's Information Services.

- 1. Go to: http://www.hsc.usf.edu/is/
- 2. Click on "Place an Online Service or Account Request" link on left-hand column.
- 3. Click on **Account Request** and follow instructions for the requesting an account.
- 4. <u>IMPORTANT</u>: Under Department, choose **COPH Distance Learning**.

Do you already have an email address ??? No Problem!!

Forward Your HSC Email

Forward your HSC email to your own personal email account!!!

Once you are issued an email account, and would like to forward your email to another frequently used email account,

- a. Visit the Health Sciences Information Services webpage (<u>http://www.hsc.usf.edu/is/</u>) and click on Service Request.
- b. Click on Account Request.
- c. Fill out all the appropriate information in the Account Request Form and Under Nature of Request, click on Forward email to this address and fill in your email address that you want your mail to be forwarded to.
- d. Click on Submit Request.

If you have additional questions, please contact the Health Sciences Center's Information Services at (813) 974-6288 or Suncom 574-6288. Be sure to identify yourself as a College of Public Health Distance Learning Student.